

Department of Health and Human Services
Office of MaineCare Services

PLEASE READ AND DISTRIBUTE TO CLAIMS STAFF
IMPORTANT CLAIMS INFORMATION FOR
65M&N Services: 10/27/2006

Please review the following suggestions to avoid common 65M&N billing errors when completing the CMS-1500 Claim Form:

1. DATES OF SERVICE

All dates of service indicated on the claim must be within the PA date range of the authorization.

2. PA NUMBER

The PA number must be included on the claim form in Box 23. If you do not have a PA number for the service that has been authorized, please contact Beacon at 1-800-807-7921.

3. PROCEDURE CODE & MODIFIER

The procedure code and the modifier must be listed separately in their own columns in Box 24D. For example, the procedure code is H2021, modifier (in next column) is HO.

4. VALID PROCEDURE CODES

- a. For 65M Treatment Services, please use procedure code H2021
- b. For 65 N Treatment Services, please use procedure code H0023
- c. For Collateral Services for either 65M or 65N, please use procedure code G9007

5. VALID MODIFIERS

When billing for;

- a. Bachelor's Level Behavioral Health Professional Staff, please use modifier "HN"
- b. Masters' Level Clinical Staff, please use modifier "HO"
- c. Services provided to children involved with Child Welfare (either Bachelor's or Masters), please use "HU"
- d. Grandfathered (former BS-1) "Bachelor's Level" staff, add the U1 modifier as the second modifier, to the right of the first modifier, in Box 24D

6. MODIFIERS MUST MATCH

The billing modifier must be matched with the appropriately credentialed staff service provider. For example, a claim for 65M Services provided by a Masters level clinician, should have procedure code H2021 with a "HO" modifier in the next column on the claim.

7. SERVICING PROVIDER ID NUMBER

The "Servicing Provider ID Number" must be included on the claim form. This number is written in Box 24K that is labeled "Reserved for Local Use". If the service is provided by one of the Grandfathered (BS-1) "Bachelor's Level staff", put the servicing provider number of the supervisor in Box 24K.

8. CONTRACT AND PROVIDER NUMBER

Please make sure your agency has a contract with DHHS and a MaineCare Provider Number to provide 65M&N Services, before billing for these services. The Department will not be able to issue a prior authorization to provide 65 M&N services until the appropriate specialties are added to your MaineCare Provider Number. You will not be able to bill for these services without a prior authorization number.

9. BILLING QUESTIONS

All billing questions should be directed to the MaineCare Billing and Information Unit at 1-800-321-5557, Option 8. This Unit will assist providers with billing resolution. If during the call, it is determined that the issue needs a higher level of intervention, the caller will be referred to the appropriate Provider Relations Specialists.